

Section 1 - Annual governance statement 2016/17

We acknowledge as the members of

(smaller authority)

HORHAM AND ATHELINGTON PARISH COUNCIL

Our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief with respect to the accounting statements for the year ended 31 March 2017, that:

1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements. YES
2. We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness. YES
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have significant financial effect on the ability of this smaller authority to conduct its business or on its finances. YES
4. We provide proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations. YES
5. We carried out an assessment of the risks facing this smaller authority and took the appropriate steps to manage those risks, including the introduction of internal controls and or/external insurance cover where required. YES
6. We maintain throughout the year an adequate and effective system of internal audit of the accounting records and control systems. YES
7. We took appropriate action on all matters raised in reports from internal and external audit. YES
8. We considered whether any litigation, liabilities or commitments events or transaction, occurring either during or after the year-end, have a financial impact on this smaller authority and, where appropriate have included them in the accounting statements. YES
9. Trust funds including charitable. N/A

This annual governance statements is approved by this
Smaller authority on

24/05/2017

Signed by Chairman at meeting where approval given
HME Wilkins

And recorded as minute reference
Number 12

Clerk AS Wilkins