

## HORHAM AND ATHELINGTON PARISH COUNCIL

Minutes of Annual Parish Council Meeting held Wednesday 24 May 2017 in the Old School 7.30pm

1. ELECTION OF CHAIRMAN –Christine Cooper proposed Hav Wilkins seconded by Celia Morphett. No other nominations proposed. All in favour and Mr Wilkins accepted the office of chairman and took the chair and signed the declaration of office.
2. ELECTION OF VICE-CHAIRMAN – In the absence of two councillors it was agreed to defer the election of vice-chairman until next meeting.
3. APOLOGIES – Cllr Jill Peters and District Councillor Mrs Gibson-Harries,  
PRESENT – Cllr’s Hav Wilkins; Christine Cooper; Pip Florance; Celia Morphett; Lawrence Weaver; Angela Wilkins (clerk); County Cllr Guy McGregor
4. REPORTS – County Council – Mr McGregor stated that from a resident’s point of view there is no increase in the Council Tax from SCC for this year. However, there will be an additional precept which will be used exclusively to fund adult social care. Continued improvement in education provision in this part of Suffolk and the high schools which accept pupils from Horham are also exceptionally high performing schools. With the regard to the issue of school funding the Head Teacher of Stradbroke assures that there will be no reduction in teaching staff. Stradbroke Library has achieved national recognition for the variety of its services. SCC Fire & Rescue Service is the most cost effective service in the country, however Mr McGregor is not happy with proposals that control be passed to the Police & Crime Commissioner. The Old School has benefited from the Locality Budget for car park improvements. Mr McGregor then went on to say he was concerned with highway maintenance and was disappointed that many potholes are considered too small to need immediate attention. He urged the PC to write to James Finch portfolio holder with our concerns on highway issues.
5. MINUTES of meeting held 1 March 2017 previously distributed were signed by the Chairman
6. MATTERS ARISING – House/Street Names – Cllr Cooper suggested a map of Horham and Athelington with each property name indicated – Cllr Morphett said that would be useful when delivery persons were looking for an address. This was also mentioned at Parish Meetings in April
7. CORRESPONDENCE –  
MSDC – Parish Liaison meeting Tues 27 June at Broome Village Hall 10am the Chairman and Cllr Cooper said they will both try to attend.  
SALC LAIS1400 leaflet (Precept Data) 2017-2018. LAIS 1397 leaflet (National Living Wage) - advising councils of the new rates applicable from 1 April 20177  
SALC - Area Meeting 5 June  
MSDC – Boundary review is due to conclude in 2019 with second phase about to start – there is a meeting to be held by Boundary Commission at Chamberlin Hall Bildeston on 13 June  
Royal Family – Plans have been put in place by County, District and Borough Councils in association with the Lord-Lieutenant to ensure an appropriate response in the event of the death of a senior member of the Royal Family. There will be advice following official announcement such as flag-flying, books of condolence etc.
8. TELEPHONE Kiosk – work still in progress
9. HIGHWAYS – Notification from SCC Temporary Traffic Order closure of part of B1117 from Denham Road junction to Burnt House Farm between 7pm – 7.30am 12 June – 16 June to facilitate carriageway patching. Potholes – Cllrs are concerned over the number of potholes on our roads especially with the number of children cycling to school. The criteria laid down with regards to the repairing of potholes is based on the classification of the road is unfair and penalises road uses in rural areas.

10. PLANNING DECISIONS – Application 4801/16 – use of land for 6 holiday use lodges at Athelington Hall Log Cabin – **MS granted**

Application 0328/17 - erection of two storey extension, lobby and store, Church View, The Street, Horham. **MS refused** - *report attached minute book*

Application 5023/16 Outline planning permission for the erection of one two storey dwelling & separate garage with access – Barnacle, Worlingworth Road, Horham. **MS refused**

Application 3397/16 – Removal of hedgerow on land at Meadow Farm, Athelington went through the appeal process. **Appeal dismissed**

11. FINANCE - Bank balances NSI £881.06 C/A £1893.85 Business Saver £101.63.

The application for Transparency Funding of £50 (excluding VAT) was accepted and money received.

Review of Insurance 2017/18 – The clerk received annual renewal notice from current insurers Aon £468.89. In view of this very high premium other quotes were obtained from Fisher & Norris £238.01 & Zurich Municipal £218.96. Cllrs agreed to accept on clerk's recommendation the quote from Zurich of £218.96. Proposed Pip Florance seconded Celia Morphett.

The following payments were approved – Proposed Cllr Lawrence Weaver seconded by Cllr Christine Cooper

Mr H Wilkins – Fuel for mower	£19.01
SALC - Subscription 2017/2018	£183.96
SALC – Payroll	£18.00
Zurich Municipal – Insurance	£218.96

12. ACCOUNTS – The end of year accounts were passed to Cllrs.

The Annual governance statement 2016/2017 was formally approved and accepted at this meeting.

The Accounting statement for year ending 31 March 2017 was formally approved and accepted at this meeting. Proposed Cllr Celia Morphett seconded Cllr Christine Cooper.

Helen Bartholomew will continue as internal auditor and audit the accounts before being sent to BDO LLP. The audit takes place in July.

13. MATTERS RAISED BY COUNCILLORS – Cllr Cooper said that the Lane opposite the Old School was partly obstructed by a large water container. The Chairman suggested if not removed within seven days to contact highways. Cllr Morphett said she had noticed a 'homemade sign' for Horham Business Park.

14. DATE OF NEXT MEETING was confirmed for Wednesday 19 July 2017

As there was no further business the meeting closed 9.30pm